



NZ • SPORTS • TURF

INSTITUTE

## Unit 1171 Supervise Staff Working on Sports Turf Activities

### Evidence Worksheet

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Club/Venue: \_\_\_\_\_

Address: \_\_\_\_\_

#### **Turf Area (please circle one):**

Bowling Green      Cricket Pitch      Golf Club      Sports Field      Other \_\_\_\_\_

**This evidence worksheet is not compulsory but may be used as a guide in the collection of evidence for unit standard 1171.**

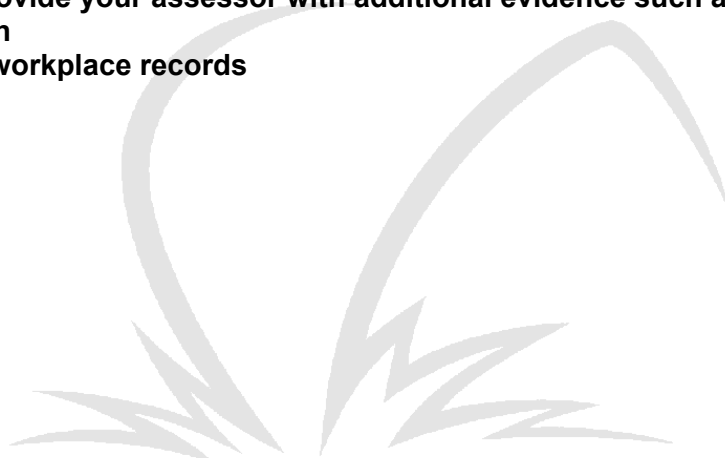
Fill in the weeks work planner assigning staff to appropriate activities and supervise the work carried out. At the end of this period fill in this evidence sheet covering the alterations made to the planner and why.

Also ask staff to fill in the survey on the back page (photocopy one per staff member).

**You may also provide your assessor with additional evidence such as:**

**Diary information**

**Photocopies of workplace records**



**1. Plan the work programme for a sports turf facility.**

<b>Staff</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>

**2. Monitor staff performance on the job.**

How were staff motivated to achieve minimal waste and delay.

**3. Evaluate the success of the supervised work.**

On completion of the week, record any changes to the weeks plan and explain why.

**Photocopy this survey and ask each staff member to complete.**

Did the trainee show good leadership skills?

What was workplace morale like?

Were any improvements made to staff performance?

Was work completed within an acceptable timeframe?